

# *Meeting Minutes*

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
OF TROPICANA VILLAGE-AIEA, PHASE 2 & 3  
JUNE 23, 2021**

**I. CALL TO ORDER**

Vice President Midgie Taira called the regular meeting of the Board of Directors of Tropicana Village-Aiea Phase 2 & 3 to order at 6:00 p.m. at the on-site pavilion. Management Executive De Silva was recording secretary for the meeting.

**II. OWNER' FORUM** – Owners from unit 98-530 #4 and 98-530 #1 addressed their concerns with the Board.

**III. ATTENDANCE**

Board Members Present:	Vice President:	Midgie Taira
	Treasurer:	Steve Bear (telephone)
	Director:	Robert Hitchcock
	Director:	James Arcena
	Director:	George Passmore
Board Members Absent:	President:	Julie Sankey
	Secretary:	Barbara Asato
	Director:	Dylan Davis
	Director:	Carman Hoomalu
Present By Invitation:	Mgmt. Executive:	Shirley De Silva, Hawaiiana Management

**IV. APPROVE MINUTES** – Director Arcena moved to approve following minutes as circulated for May 19, 2021 Regular Board Meeting and Executive Session. The motion was passed unanimously.

**V. TREASURER'S REPORTS** – Treasurer Bear gave a brief report of the financials. It was the consensus of the Board to accept April 2021 and May 2021 Financial Reports subject to audit.

**VI. UNFINISHED BUSINESS**

- A. CMU Project. The item was moved to Executive Session.
- B. 98-500 #2 Install of Window Cranks. The item was deferred to the next Board meeting.
- C. 98-433 #3 Replace Window Cranks. The item was deferred to the next Board meeting.
- D. 98-530 #1 Door Change Order. Director Arcena moved to approve the change order submitted by Masterpiece Construction LLC to include additional repairs to the doorframe for unit 98-530 #1 for the amount of \$1,685.86. The motion was passed unanimously.
- E. 98-530 #1 Repair Proposal. Vice President Taira moved to approve the proposal submitted by KKTF Hawaii LLC replace the sliding glass rollers, sliding glass door handle & lock, and sliding screen door for the amount of \$890.76. The motion passed unanimously.
- F. 98-530 #1 Window Repair Request. The item was deferred to the next Board meeting.
- G. 98-554 CMU Repair Proposal. The item is deferred pending clarification scope of work on the proposal.
- H. Property Maintenance Management Resumes. The item was moved to Executive Session.
- I. Bulk Trash Removal. The item was deferred to the next Board meeting.

**VII. NEW BUSINESS**

- A. Annual Meeting. It was the consensus of the Board to change the date of the annual meeting from August 25, 2021 to August 18, 2021.
- B. Association Purchases. The item was deferred to the next Board meeting.
- C. 98-453 #3 Concerns. The item was deferred to the next Board meeting.

**VIII. EXECUTIVE SESSION**

The Board exited regular session to discuss legal matters from 6:19 pm and reconvened regular meeting at 7:30 pm.

**IX. NEXT MEETING** –The next Regular Board of Directors meeting is scheduled for July 21, 2021 at 6:00 pm at the on-site pavilion.

**X. ADJOURNMENT** – Vice President Taira adjourned the meeting at 7:55 pm.

Submitted By:

Shirley De Silva  
Recording Secretary

Date Approved:

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